

MINUTES OF THE REGULAR MEETING OF WEST CENTRAL COMMUNITY UNIT SCHOOL DISTRICT #235 HELD IN THE ELEMENTARY CAFETERIA ON OCTOBER 16, 2013.

The meeting was called to order by President Brent at 7:00 pm in the Elementary cafeteria. The following board members answered roll call: Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. President Brent declared a quorum present. Also present were Superintendent Grimm, S. Richard, J. Nichols, J. Farniok, M. Frakes, C. Robertson, S. Schneider, C. Conlee, R. Frakes and Scott Rhinehart.

CALL TO ORDER

President Brent then led the audience in the Pledge of Allegiance to the flag.

PLEDGE

Steve Lumbeck was welcomed to the board by Board President Brent. Dr. Brent administered the School Board Member Oath of Office to Mr. Lumbeck and then he was seated as an official member of the West Central CUSD #235 Board of Education.

S. LUMBECK SEATED

GOOD NEWS ITEMS

Under good news items the following items were highlighted:

GOOD NEWS ITEMS

- Principal Schneider reported that the High School Homecoming activities went well. The West Central Heat won the football game and the dance was well attended and was without any incidents.
- The Pre K program has received a memorial from Dale Short for the pre k students to continue attending the Pumpkin Patch Field Trip.
- It was noted that today is National Boss' Day and all Bosses were recognized for their outstanding leadership.
- Midwest Bank of Western Illinois presented Supt. Grimm with a check in the amount of \$1600 for their "Chalk It Up for Schools" program.
- It was reported that Mrs. Lafary received very positive news at her follow up checkup in Mayos.

APPROVE AGENDA

Motion by Buss, seconded by Arnold to approve the agenda with the addition of Personnel Item XVC-3. Employment of Miriam Rutzen, District Associate. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent. Motion carried.

APPROVE AGENDA

RECOGNITION OF AUDIENCE REQUEST FOR PRESENTATION

There was no one in attendance to address the board on any of the agenda items during the audience request for presentation.

AUDIENCE REQUEST

CONSENT AGENDA

Motion by Lumbeck, seconded by White to approve the consent agenda (Minutes of the September 18, 2013 regular meeting; Minutes of the September 18, 2013 budget hearing; Minutes of the September 18 special meeting; Minutes of the September 18, 2013 closed sessions; Proposed revisions to the following Board policies on second

CONSENT AGENDA

reading and adoption: Policy 2:105 – Board of Education: Ethics and Gift Ban; Policy 2:120 – Board of Education: Board Member Development; Policy 4:20 - Operational Services: Fund Balances; Policy 5:20 – General Personnel: Workplace Harassment Prohibited; Policy 6:120 – Instruction: Education of Children with Disabilities; Policy 7:230 – Students: Misconduct by Students with Disabilities and Policy 7:340 – Students: Student Records; The quote from Mark Muhleman for snow removal services for the 2013-14 snowfall that exceeds two inches for the Stronghurst facility at the rate of \$250 per 2 inch snow fall; It was noted that any snow removal that would be necessary at the Media campus would be done by district personnel; Pay Jane Alexander, Melinda Frakes, Adam Boyle, Tammy Rankin, Lisa Miller, Nancy Chandler, and Cathie Smith \$1,000 apiece for serving as district mentors for the 2013-14 school year). Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent. Motion carried.

FINANCIAL ACTIVITY

Motion by Buss, seconded by John to approve the payment of all bills as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; Anderson, absent; White, aye; Arnold, aye. Motion carried.

Motion by Buss, seconded by Arnold to approve the activity account summaries for September 2013 for WCES, WCMS and WCHS as presented. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

Motion by John, seconded by White to approve the September 2013 treasurer’s report as presented. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

Superintendent Grimm reported to the board that this was the first month where the budget numbers could be put into the district’s financial report. It was noted that at the end of September actual expenditures and revenue should be at 25% of the budget. Supt. Grimm reported that revenue received as of September 30, 2013 were at 47.78% of the budgeted revenue and the actual expenditures relative to the budget were at 18.42%. It was also noted that as of Wednesday, October 16, 2013 the State of Illinois owed District #235 \$300,972.57.

ACTION ITEMS

Superintendent Grimm reviewed with the board the FY 13 District audit report. It was noted that as a result of the audit, the district has several minor things to correct. Those items were reviewed with the board. It was also noted that the district estimated ISBE financial profile score for FY13 is 3.65 on a 4.0 scale. This means that the district will receive a designation of RECOGNITION which is the highest designation on the financial profile that a district can receive. Supt. Grimm also pointed out to the board that if the Illinois Legislature is successful in implementing a cost shift of the State’s portion of the Teacher Retirement payment to the local district, it would cost District #235 based on FY13 would be \$1,157,492. Supt. Grimm encouraged the board to keep this number in mind as the pension reform discussion continues in Springfield and to be

FINANCIAL
ACTIVITY

DISTRICT
AUDIT

prepared to contact local legislators about this particular piece of the proposed pension reform legislation.

Motion by Arnold, seconded by John to approve the FY13 district audit report as presented. Roll call: White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

DISTRICT
AUDIT

Motion by White, seconded by Arnold to approve the 2013 district school report card and the school report cards for West Central Elementary, West Central Middle School and West Central High School as presented. Roll call: Anderson, absent; White, aye; Brent, aye; Arnold, aye; John, aye; Lumbeck, aye; Buss, aye. Motion carried.

2013 REPORT
CARDS

Board member John nominated J. Arnold as Vice President. There were no further nominations.

J. ARNOLD –
VICE
PRESIDENT

President Brent declared that Jodi Arnold being the only candidate nominated for the office of Vice President, the chair hereby declares her elected by acclamation and directed the secretary to so record in the minutes.

REPORTS

Under reports, the board heard summaries of the written reports submitted by the administrative team. The board briefly reviewed the district curriculum report, the district technology report and special education report.

REPORTS

The board also heard a brief report from the District Finance Committee meeting that took place on October 3, 2013. Dr. Brent reported that the committee reviewed the items that were reviewed by the finance committee during the 2012-13 school year and determined which items needed to be considered on a going forward basis. The conversation then moved in to a discussion of the 2013 tax levy.

FINANCE
COMMITTEE
REPORT

DISCUSSION ITEMS

The board discussed the 2013 district tax levy. Supt. Grimm highlighted for the board several pieces of information from the district audit report relative to the district's expenditures which have declined in each of the last three years, the decline in the district's revenue which has occurred over the past three years, and heard comments about the anticipated decline in general state aid if ISBE prorates GSA again for the third consecutive year in FY 15. As a result of the conversation relative to the 2013 tax levy, the board directed Supt. Grimm to bring to them a tentative tax levy at the November 19th board meeting that would reflect no more than a 5% increase in the 2012 tax levy extension amount. It was pointed out that the board will then approve the tentative levy and then take final action on the levy at the December regular meeting.

2013 DISTRICT
TAX LEVY

The board discussed the WCHS bowling program. It was pointed out that based on an informal survey of High School students, it appeared that there is somewhere between 20-35 students interested in participating. The board was also informed that district resident Scott Rhinehart was interested in volunteering his time as the high school

WCHS
BOWLING
PROGRAM

bowling coach. As a result of the conversation, the board asked Supt. Grimm to bring this topic to them at the November board meeting as an action item where they will approve the continuation of the WCHS bowling program and approve Mr. Rhinehart as a volunteer bowling coach.

The board heard a report from Supt. Grimm on the Illinois 5 Essential School Climate Survey. The board was reminded that this was an online survey that the district's teaching staff, students and parents participated in during February of 2013. It was noted that this survey was required in the reform legislation that was passed a couple of years ago. Supt. Grimm pointed out to the board that overall in terms of the criteria that was being assessed by the survey, the district scored relatively low in terms of how well the district is positioned to help students succeed academically. Following that information, Supt. Grimm pointed out to the board several things that were wrong relative to the administration and interpretation of the survey and the fact that ISBE State Superintendent Dr. Chris Koch has decided not to release detailed information about any school district's survey responses but rather release just the raw numbers based on each participants response to the survey. The raw data will be shared with local school districts in the new ISBE state report card that will be released on October 31, 2013. It was also noted that ISBE will be putting together a committee to review the numerous difficulties that have been highlighted regarding the implementation and interpretation of this survey so that changes can be made in regard to the survey itself on a going forward basis.

ILLINOIS 5
ESSENTIAL
SCHOOL
CLIMATE
SURVEY

The board heard a brief summary of the requirements of the Affordable Patient Care Act that the district will be expected to deal with in the next couple of years. It was pointed out that the requirements are numerous and will involve a significant amount of time and expertise. Supt. Grimm asked the board for permission to review different alternatives regarding how the district might best keep up with these new requirements in order to avoid being in a situation in the future where penalties or fines must be paid. The board gave Supt. Grimm permission to explore some different avenues that might be used to help the district work through these significant requirements. Supt. Grimm informed the board that he will report back to them at an upcoming meeting on any solutions that he has found and possibly with recommendations for the board to approve.

AFFORDABLE
PATIENT CARE
ACT

FUTURE AGENDA ITEMS

There were no future agenda items identified by the board.

FUTURE
AGENDA
ITEMS

PERSONNEL ACTION

Motion by Buss, seconded by White to approve a ten week maternity leave for Kayla Carnes beginning around January 25, 2014 as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye. Motion carried.

K. CARNES –
MATERNITY
LEAVE

Motion by Buss, seconded by John to accept the letter of resignation from Season West resigning her position effective October 9, 2013 as a district associate. Roll call: Buss,

S. WEST –
RESIGNATION

aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye; Brent, aye. Motion carried.

Motion by Buss, seconded by White to accept the letter of retirement from Jerry Spiker effective December 1, 2013 as the south campus head custodian as presented. Roll call: John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye. Motion carried

J. SPIKER –
RETIREMENT

Motion by Arnold, seconded by John to employ Ann Matthews as a part-time tutor for a high school student at the rate of \$20 per hour not to exceed 5 hours per week as presented. Roll call: White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

MATTHEWS –
TUTORING

Motion by John, seconded by White to employ Lynn Ragar as a long term substitute beginning approximately January 25, 2014 for ten weeks at the daily rate of \$120 per day to fill a third grade teaching position as presented. Roll call: White, aye; Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye. Motion carried.

L. RAGAR –
LONG TERM
SUB

Motion by White, seconded by Arnold to employ Miriam Rutzen as a district associate at the rate of \$11.76 per hour as presented. Roll call: Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent; Arnold, aye. Motion carried.

M. RUTZEN –
ASSOCIATE

Motion by Buss, seconded by Lumbeck to approve Matt Link as a volunteer WCMS football coach as presented. Roll call: Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

M. LINK – VOL
FTBALL
COACH

Motion by Buss, seconded by White to approve the employment of Alicia Anderson as the WCMS eighth grade girls' volleyball coach as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent. Motion carried.

ANDERSON –
8TH GRADE V-
BALL

Motion by Arnold, seconded by Buss to accept the resignation of Ryan Casper as WCMS 6th grade boys' basketball coach as presented. Roll call: Anderson, absent; Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye. Motion carried.

R. CASPER –
6TH BBB

Motion by Arnold, seconded by White to accept the resignation of Brad Jackson as WCHS head boys' basketball coach as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; John, aye; Lumbeck, aye; White, aye; Anderson, absent. Motion carried.

B. JACKSON –
HEAD BOYS'
BB COACH

FUTURE MEETINGS

The board was reminded that their next meeting is TUESDAY, November 19, 2013 and that meeting will be held in the elementary cafeteria. The meeting will begin at 6 pm.

FUTURE MTGS

ADJOURNMENT

Motion by Lumbeck, seconded by Arnold to adjourn at 8:48 pm. The vote was unanimous. Motion carried.

THESE MINUTES ARE APPROVED AS WRITTEN THIS 19TH DAY OF NOVEMBER 2013.

Lonnie Brent, Board President

Amy John, Board Secretary

ADJOURN