

MINUTES OF THE REGULAR MEETING OF WEST CENTRAL COMMUNITY UNIT SCHOOL DISTRICT #235 HELD IN THE ELEMENTARY CAFETERIA ON MARCH 15, 2017.

The meeting was called to order by President Brent at 6:00 pm in the Elementary Cafeteria. The following Board members answered roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent. President Brent declared a quorum present. Also present were P. Markey, B. Rees, J. Burns, K. Lafary, J. Kirby, C. Conlee, S. Ayer, M. Frakes, N. Clark and several district staff.

CALL TO ORDER

President Brent then led the audience in the Pledge of Allegiance to the flag.

PLEDGE

GOOD NEWS ITEMS

Under good news items the following items were highlighted:

GOOD NEWS ITEMS

- Ms. Olson and Mr. Harris earned funding at DonorsChoose.org for a classroom project called “*Net Your Standard PE Project*”. Through the donations of parents and organizations, they earned enough money to purchase a 220 lb Weighted Blue MultiUse Standard Base for the middle school gym.
- Bradon Annegers placed 2<sup>nd</sup> in State for the 3-point shooting contest.
- The West Central FFA has been busy competing in several Career Development Events recently, and the results are as follows:
  - Job Interview: Kami Endress – 1<sup>st</sup> place in Varsity and moves on to Districts on April 5 in Geneseo, Jon Anderson – 1<sup>st</sup> place in the Novice Division.
  - Meat Judging: 1<sup>st</sup> place team at Section # 4 Contest. Nick Brokaw – 1<sup>st</sup>, Alec Vancil,- 3<sup>rd</sup>, Brock Bigger-8<sup>th</sup>, and Jon Anderson and Heidi Ford were team participants. This makes the third year in a row West Central has won this contest area.
  - Junior Team – 1<sup>st</sup> place overall with Ruby Gittings tied for 1<sup>st</sup>, Kaylynn Hennenfent-7<sup>th</sup>, Dexter Ricketts-12<sup>th</sup>, and Dayne Gittings-14<sup>th</sup>. West Central has won this contest the past three years.
  - Senior Teams – Team #1-3<sup>rd</sup> overall with Alec Vancil-6<sup>th</sup>, Jensen Bowman-8<sup>th</sup>, and Heidi Ford and Lacey Bigger as team participants. This team won Swine and Sheep Divisions. Team #2 – 7<sup>th</sup> place overall with Brooke Waterhouse – 13<sup>th</sup> and team members were Jon Anderson, Courtney Torrance, and Colyn Crane.
  - The Vet Science team – 1<sup>st</sup> place winner at Section 4 Contest. Heidi Ford-1<sup>st</sup>, Alec Vancil-3<sup>rd</sup>, Lacey Bigger-6<sup>th</sup> and Jon Anderson,-12<sup>th</sup>.
- The “Send A Sucker to a Friend” fundraiser, run by the 5<sup>th</sup> grade students after initial guidance from Ms. Lewis, resulted in a total of \$700 being donated to the St. Jude’s Children’s Hospital and the Almost Home Humane Society in Oquawka.
- Team “Bringing the Heat” participated in the Polar Plunge in Galesburg to raise funds for Special Olympics.
- Eagle View and Good Dental have provided programs at the school to promote healthy habits.

- Our third grade students participated in several Ag related activities. They attended Ag Day, sponsored by the Warren/Henderson County Farm Bureau, along with activities being shared by high school FFA students that showed how food comes from the farm to the table.
- Connie Sue Torrance thanked the Board on behalf of the youth group for the use of the middle school gym.
- Hannah McIntire placed 2<sup>nd</sup> in Chemistry in the WYSE competition. She will compete in the state competition at the University of Illinois.
- Nine band members participated recently in the LTC Honor Band.
- West Central Middle School Scholastic Bowl team placed 2<sup>nd</sup> in the Sand Valley Conference Tournament.
- West Central will host Regionals for softball on May 17, 18, and 20.

APPROVE AGENDA

Motion by Anderson, seconded by Buss to approve the agenda as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye. Motion carried.

APPROVE  
AGENDA

DISCUSSION ITEMS

The Board heard electronic and oral presentations from the building School Improvement Plan teams regarding their 2016-2017 school improvement plans that have been submitted. Each presentation was followed by a question/answer session. After the final presentation, the Board thanked the teams for their work over the course of the last year in developing these plans and for their presentations.

SIPS PLANS

RECOGNITION OF AUDIENCE REQUEST FOR PRESENTATION

Byron Helt addressed the Board on behalf of West Central Middle School with regard to the reclassification of the West Central Middle School Assistant Principal position.

RECOGNITION  
OF AUDIENCE

CONSENT AGENDA

Motion by Anderson, seconded by White to approve the consent agenda including the following items:

CONSENT  
AGENDA

- The minutes of the regular meeting of February 15, 2017, closed session minutes from February 15, 2017;
- The minutes of the special meeting of February 17, 2017;
- The payment of all bills and several additional bills;
- The February 2017 activity account summaries for West Central High School, West Central Middle School and West Central Elementary School;
- The Treasurer's Report for February 2017;
- Approve the 2017-2018 West Central CUSD #235 calendar;
- Approve membership in the Illinois High School Association (IHSA) for West Central High School for the 2017-2018 school year;

- Approve membership in the Illinois Elementary School Association (IESA) for West Central Middle School for the 2017-2018 school year;
- Direct Superintendent Markey to begin working on the FY18 district budget for West Central CUSD #235;
- Declare a 1994 Chevy Astro, a 1998 Mercury Mystique, and a 2005 Dodge Caravan as surplus property;
- The lease for district owned rental property as presented.

Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye. Motion carried.

### ACTION ITEMS

Motion by Buss, seconded by Lenahan, the Board approve the following proposed policy changes to the following Board policies as presented on first reading:

- Policy 1:10 – School District Legal Status
- Policy 1:20 – District Organization, Operations, and Cooperative Agreements
- Policy 1:30 – School District Philosophy
- Policy 2:10 – School District Governance
- Policy 2:70 – Vacancies on the School Board – Filling Vacancies
- Policy 2:70-E – Checklist for Filling Board Vacancies by Appointment
- Policy 2:120 – Board Member Development
- Policy 2:120-E1 – Guidelines for Serving as a Mentor to a New School Board Member
- Policy 2:120-E2 – Website Listing of Development and Training Completed by Board Members
- Policy 2:125 – Board Member Compensation; Expenses
- Policy 2:125-E1 – Board Member Expense Reimbursement Form
- Policy 2:125-E2 – Board Member Estimated Expenses Approval Form
- Policy 2:130 – Board-Superintendent Relationship
- Policy 2:200 – Types of School Board Meetings
- Policy 2:220 – School Board Meeting Procedure
- Policy 2:220-E1 – Board Treatment of Closed Meeting Verbatim Recordings and Minutes
- Policy 2:220-E2 – Motion to Adjourn to Closed Meeting
- Policy 2:220-E4 – Open Meeting Minutes
- Policy 2:220-E5 – Semi-Annual Review of Closed Meeting Minutes
- Policy 2:220-E6 – Log of Closed Meeting Minutes
- Policy 2:220-E7 – Access to Closed Meeting Minutes and Verbatim Recordings
- Policy 2:220-E8 – School Board Records Maintenance Requirements and FAQs
- Policy 2:240-E1 – PRESS Issue Updates
- Policy 2:240-E2 – Developing Local Policy
- Policy 3:10 – Goals and Objectives

- Policy 3:30 – Chain of Command
- Policy 4:60 – Purchases and Contracts
- Policy 4:80 – Accounting and Audits
- Policy 4:110 – Transportation
- Policy 4:175 – Convicted Child Sex Offender; Criminal Background Check and/or Screening; Notifications
- Policy 5:10 – Equal Employment Opportunity and Minority Recruitment
- Policy 5:60 – Expenses
- Policy 5:60-E1 – Employee Expense Reimbursement Form
- Policy 5:60-E2 – Employee Estimated Expense Approval Form
- Policy 5:100 – Staff Development Program
- Policy 5:125 – Personal Technology and Social Media; Usage and Conduct
- Policy 5:150 – Personnel Records
- Policy 5:185 – Family and Medical Leave
- Policy 5:190 – Teacher Qualifications
- Policy 5:240 – Suspension
- Policy 5:250 – Leaves of Absence
- Policy 5:260 – Student Teachers
- Policy 5:280 – Duties and Qualifications
- Policy 5:330 – Sick Days, Vacation, Holidays, and Leaves
- Policy 6:15 – School Accountability
- Policy 6:50 – School Wellness
- Policy 6:60 – Curriculum Content
- Policy 6:100 – Using Animals in the Educational Program
- Policy 6:145 – Migrant Students
- Policy 6:160 – English Learners
- Policy 6:170 – Title I Program
- Policy 6:235 – Access to Electronic Networks
- Policy 6:255 – Assemblies and Ceremonies
- Policy 6:260 – Complaints About Curriculum, Instructional Materials, and Programs
- Policy 6:310 – High School Credit for Non-District Experiences; Course Substitutions: Re-entering Students
- Policy 6:340 – Student Testing and Assessment Program
- Policy 7:50 – School Admissions and Student Transfers To and From Non-District Schools
- Policy 7:60 – Residence
- Policy 7:70 – Attendance and Truancy
- Policy 7:250 – Student Support Services
- Policy 7:260 – Exemption from Physical Education
- Policy 7:270 – Administering Medicines to Students
- Policy 7:280 – Communicable and Chronic Infectious Disease
- Policy 7:285 – Food Allergy Management Program
- Policy 7:305 – Student Athlete Concussions and Head Injuries

- Policy 7:310 – Restrictions on Publications; Elementary Schools
- Policy 7:315 – Restrictions on Publications: High Schools
- Policy 7:340 – Student Records
- Policy 8:70 – Accommodating Individuals with Disabilities
- Policy 8:90 – Parent, Organizations, and Booster Clubs
- Policy 8:110 – Public Suggestions and Concerns

Roll call: White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

Motion by Anderson, seconded by Lumbeck the Board approve the Life/Safety Amendment for the West Central Middle School roof drain as presented. Roll call: White, absent, Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

WCMS ROOF  
DRAIN  
-L/S PROJ

Motion by Buss, seconded by Arnold the Board adopt the Resolution to Reclassify the West Central Middle School Assistant Principal Position as presented. Roll call: Lumbeck, nay; White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, nay. Motion carried.

RESOLUTION  
TO  
RELCASSIFY  
WCMS ASSIST  
PRINCIPAL

REPORTS

Under reports, the Board heard summaries from their written reports from Mrs. Lafary, Mrs. Burns, Mr. Rees, Mrs. Frakes, Mrs. Ayer, and Mr. Kirby.

REPORTS

DISCUSSION ITEMS

The Board discussed a Roof Report letter and possible Life/Safety Amendment for roof work at West Central Middle School.

WCMS ROOF

The Board was approached by a community member expressing interest in the Media facility. The Board discussed the extent of his interest.

MEDIA  
PROPERTY

The Board discussed a request from the Stronghurst High School Alumni Committee to take possession of old Stronghurst/Southern trophies from before consolidation for the purpose of auctioning them off as a fundraiser and transferring the proceeds to the Southern Alumni Committee. They also requested to take possession of the graduation composites for the purpose of displaying them similar to the way the old Union composites are displayed.

SHS PICTURES  
& TROPHIES

Athletic Director, Mr. Kirby was given permission to explore options regarding the LTC Conference.

LTC CONF

FUTURE AGENDA ITEMS

There were no future agenda items identified by the Board.

FUTURE  
AGENDA  
ITEMS

CLOSED SESSION

Motion by Anderson, seconded by Lumbeck to adjourn to closed meeting to discuss personnel (administrative salaries, the appointment, employment, or dismissal of an employee or officer, negotiations, the compensation, discipline, and performance of specific employees) at 8:36 pm. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye. Motion carried.

CLOSED  
SESSION

The Board took a short break and reconvened in the Unit Office Conference room at 8:45 pm. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck aye; White, absent; Anderson, aye; Arnold, aye.

Motion by Anderson, seconded by Lumbeck to return to open meeting at 10:15 pm. Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, aye.

The Board took a short break and reconvened in the elementary cafeteria at 10:21 pm. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck aye; White, absent; Anderson, aye; Arnold, aye.

PERSONNEL

Motion by Anderson, seconded by Lumbeck the Board approve the resignation of William Hice as a West Central High School Math teacher at the end of the 2016-2017 school year as presented. Roll call: Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye. Motion carried.

W. HICE  
-RESIGN WCHS  
MATH  
TEACHER

Motion by Anderson, seconded by Arnold, the Board approve the resignation of Timothy O'Toole, as a West Central High School Science teacher at the end of the 2016-2017 school year as presented. Roll call: White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck aye. Motion carried.

T. T'TOOLE  
-RESIGN WCHS  
SCIENCE  
TEACHER

Motion by Anderson, seconded by Lumbeck, the Board approve the transfer of Erica Bush from Kindergarten to 1<sup>st</sup> grade for the 2017-2018 school year as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent. Motion carried.

E. BUSH  
-TRANSFER

Motion by Buss, seconded by Lenahan, the Board approve the transfer of Jessica Winters from 4<sup>th</sup> grade to 5<sup>th</sup> grade for the 2017-2018 school year as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye. Motion carried.

J. WINTERS  
-TRANSFER

Motion by Buss, seconded by Anderson the Board approve the transfer of Jamie Meier from 5<sup>th</sup> grade to 4<sup>th</sup> grade for the 2017-2018 school year as presented. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye. Motion carried.

J. MEIER  
-TRANSFER

Motion by Lumbeck, seconded by Arnold the Board approve adjusting Crystal Mabe's hours from seven (7) hours per day to eight (8) hours per day effective March 16, 2017 as presented. Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

C. MABE  
-ADJUST HRS

Motion by Anderson, seconded by Buss the Board approve John Bengé as a West Central High School Volunteer Assistant Softball Coach pending completion of volunteer coaching requirements as presented. Roll call: Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

J. BENGE  
-VOL WCHS Sb  
COACH

Motion by Anderson, seconded by Lenahan, the Board accept the resignation of Matthew Link as a West Central High School Assistant Football Coach as presented. Roll call: Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye. Motion carried.

M. LINK  
-RESIGN WCHS  
Fb ASSIST  
COACH

Motion by Anderson, seconded by Arnold, the Board accept the resignation of Megan Endress as the West Central High School Cheerleading Coach as presented. Roll call: White, absent; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

M. ENDRESS  
-RESIGN WCHS  
CHEER COACH

Motion by Arnold, seconded by Lumbeck, the Board accept the resignation of Brenda Steck as the West Central High School Cheerleading Coach as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent. Motion carried.

B. STECK  
-RESIGN WCHS  
CHEER COACH

Motion by Arnold, seconded by Anderson, the Board appoint the following Board Member to the negotiations committee, Dale Buss. Roll call: Arnold, aye; Brent, aye; Buss, abstained; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye. Motion carried.

D. BUSS  
-NEGOT  
COMMITT

Motion by Lumbeck, seconded by Buss the Board appoint the following Board Member to the negotiations committee, Paul Anderson. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, abstained; Arnold, aye. Motion carried.

P. ANDERSON  
-NEGOT  
COMMITT

Motion by Arnold, seconded by Anderson, the Board appoint the following Board Member to the negotiations committee, Lonnie Brent. Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, absent; Anderson, aye; Arnold, aye; Brent, abstained. Motion carried.

L. BRENT  
-NEGOT  
COMMITT

FUTURE MEETING DATE

The Board was reminded that the next regular Board meeting will be held on Wednesday, April 19, 2017. The regular April Board Meeting will begin at 6:00 pm.

FUTURE MTG

ADJOURNMENT

Motion by Anderson, seconded by Lumbeck to adjourn at 10:29 pm. The vote was unanimous. Motion carried.

ADJOURN

THESE MINUTES ARE APPROVED AS WRITTEN THIS 19<sup>TH</sup> DAY OF APRIL 2017.

\_\_\_\_\_  
Lonnie Brent, Board President

\_\_\_\_\_  
Jodi Arnold, Board Secretary