

MINUTES OF THE REGULAR MEETING OF WEST CENTRAL COMMUNITY UNIT SCHOOL DISTRICT #235 HELD IN THE ELEMENTARY CAFETERIA ON APRIL 19, 2017.

The meeting was called to order by President Brent at 6:00 pm in the Elementary Cafeteria. The following Board members answered roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye. President Brent declared a quorum present. Also present were P. Markey, B. Rees, J. Burns, K. Lafary, J. Kirby, J. Pilger, S. Ayer, M. Frakes, M. Clark, B. Spence and N. Clark.

CALL TO ORDER

President Brent then led the audience in the Pledge of Allegiance to the flag.

PLEDGE

GOOD NEWS ITEMS

Under good news items the following items were highlighted:

GOOD NEWS ITEMS

- The elementary music concerts were fantastic! Several who attended remarked that they were the best ever! During those events, many student projects were on display within the hallways. Great job, Miss Cory, Mr. Steben, and the entire elementary team.
- Mrs. Burrell coordinated training sessions on Conscious Discipline for both parents and staff members.
- PARCC testing at the elementary is complete. Mrs. Frakes has spent many hours facilitating this process. The students worked hard and one from each class was rewarded for their efforts with a trip to Mazzios.
- FFA Livestock Judging Results for April Contests:
  - The West Central FFA competed in the WIU Ag Mechanics contest and brought home a Fourth place finish out of 19 teams. The team members were Nicholas Brokaw, Brock Bigger, Jon Anderson, Colyn Crane, Jensen Bowman, Alec Vancil, and Dalton Spiker.
  - The West Central FFA competed in the Section 4 Poultry contest at West Prairie High School. The Varsity team placed 3<sup>rd</sup> overall and consisted of Jon Anderson – 3<sup>rd</sup> overall, Nick Brokaw – 8<sup>th</sup> overall, Keaten Blevins – 11<sup>th</sup> overall, Heidi Ford, Lacey Bigger, and Dalton Spiker.
  - The Greenhand team placed 1<sup>st</sup> in their division and consisted of Brenna Lillie, Hunter West, Brooke Waterhouse, Christian Sloan, Leah Coventon, Collin Hennenfent, and Breanna Campbell.
  - Kamryn Endress received 1<sup>st</sup> place in the District 1 FFA Job Interview contest held at Geneseo H.S. This qualifies her for the State contest in this area that will be held at the IL State FFA Convention in June. With the contest, she had to submit a resume, cover letter, have a personal interview, phone interview, fill out a job application, and write up a follow-up letter. She had a score of 973 out of a possible 1000. The closest competitor had a 919 for a score. Great job and way to represent West Central FFA.

- The 4x100 team of Zach Vancil, Chandler Diehl, Luke Arnold, Luke Ditsworth, the 4x400 team of Freeman Shoemaker, Zach Vancil, James Porter, Chandler Diehl have set new school records. Also, Freeman Shoemaker has set a new school record in the 800.
- Thirteen West Central Middle School Students were highlighted for recently participating in the Honor Band performance held in Farmington IL.
- IESA Solo and Ensemble Contest was held recently, with 15 students receiving either a Division 1 rating or a Division 2 rating.
- Ten West Central High School Students were selected to perform at the LTC Band Festival.
- West Central High School track team members, Zach Vancil, Chandler Diehl, Luke Arnold, Luke Ditsworth participated in the Top Times Meet. C. Diehl placed 5<sup>th</sup> in the 200.
- The Board and Superintendent Markey received an email from Mitch Lefler complimenting the District on the high school dual credit offerings.
- Kenna Armstrong was selected to perform in the Bradley Honor Band.

APPROVE AGENDA

Motion by Anderson, seconded by White to approve the agenda as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

APPROVE  
AGENDA

RECOGNITION OF AUDIENCE REQUEST FOR PRESENTATION

There was no one in attendance to address the board on any of the agenda items during the audience request for presentation.

RECOGNITION  
OF AUDIENCE

CONSENT AGENDA

Motion by Buss, seconded by Lumbeck to approve the consent agenda including the following items:

- The minutes of the regular meeting of March 15, 2017, closed session minutes from March 15, 2017;
- The minutes of the special meeting of March 27, 2017, closed session minutes from March 27, 2017;
- The minutes of the special meeting of March 29, 2017;
- The payment of all bills and several additional bills;
- The March 2017 activity account summaries for West Central High School, West Central Middle School and West Central Elementary School;
- The Treasurer's Report for March 2017;

Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

CONSENT  
AGENDA

ACTION ITEMS

Motion by Anderson, seconded by Buss, the Board approved the 2017-2018 West Central Elementary School Improvement Plan as presented. Roll call: Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

WCES SIP  
PLAN

Motion by Lumbeck, seconded by White, the Board approve the 2017-2018 West Central Middle School Improvement Plan as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye. Motion carried.

WCMS SIP  
PLAN

Motion by Buss, seconded by Lenahan, the Board approve the 2017-2018 West Central High School Improvement Plan as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

WCHS SIP  
PLAN

Motion by Anderson, seconded by White, the Board approve the resolution regarding National Teacher Appreciation Day and National Teacher Appreciation Week as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye. Motion carried.

TEACHER  
APPRECIATION

Motion by Lumbeck, seconded by Lenahan, the Board approve the following proposed policy changes to the following Board policies as presented on second reading:

BOARD  
POLICIES

- Policy 1:10 – School District Legal Status
- Policy 1:20 – District Organization, Operations, and Cooperative Agreements
- Policy 1:30 – School District Philosophy
- Policy 2:10 – School District Governance
- Policy 2:70 – Vacancies on the School Board – Filling Vacancies
- Policy 2:70-E – Checklist for Filling Board Vacancies by Appointment
- Policy 2:120 – Board Member Development
- Policy 2:120-E1 – Guidelines for Serving as a Mentor to a New School Board Member
- Policy 2:120-E2 – Website Listing of Development and Training Completed by Board Members
- Policy 2:125 – Board Member Compensation; Expenses
- Policy 2:125-E1 – Board Member Expense Reimbursement Form
- Policy 2:125-E2 – Board Member Estimated Expenses Approval Form
- Policy 2:130 – Board-Superintendent Relationship
- Policy 2:200 – Types of School Board Meetings
- Policy 2:220 – School Board Meeting Procedure
- Policy 2:220-E1 – Board Treatment of Closed Meeting Verbatim Recordings and Minutes
- Policy 2:220-E2 – Motion to Adjourn to Closed Meeting
- Policy 2:220-E4 – Open Meeting Minutes
- Policy 2:220-E5 – Semi-Annual Review of Closed Meeting Minutes
- Policy 2:220-E6 – Log of Closed Meeting Minutes
- Policy 2:220-E7 – Access to Closed Meeting Minutes and Verbatim Recordings
- Policy 2:220-E8 – School Board Records Maintenance Requirements and FAQs

- Policy 2:240-E1 – PRESS Issue Updates
- Policy 2:240-E2 – Developing Local Policy
- Policy 3:10 – Goals and Objectives
- Policy 3:30 – Chain of Command
- Policy 4:60 – Purchases and Contracts
- Policy 4:80 – Accounting and Audits
- Policy 4:110 – Transportation
- Policy 4:175 – Convicted Child Sex Offender; Criminal Background Check and/or Screening; Notifications
- Policy 5:10 – Equal Employment Opportunity and Minority Recruitment
- Policy 5:60 – Expenses
- Policy 5:60-E1 – Employee Expense Reimbursement Form
- Policy 5:60-E2 – Employee Estimated Expense Approval Form
- Policy 5:100 – Staff Development Program
- Policy 5:125 – Personal Technology and Social Media; Usage and Conduct
- Policy 5:150 – Personnel Records
- Policy 5:185 – Family and Medical Leave
- Policy 5:190 – Teacher Qualifications
- Policy 5:240 – Suspension
- Policy 5:250 – Leaves of Absence
- Policy 5:260 – Student Teachers
- Policy 5:280 – Duties and Qualifications
- Policy 5:330 – Sick Days, Vacation, Holidays, and Leaves
- Policy 6:15 – School Accountability
- Policy 6:50 – School Wellness
- Policy 6:60 – Curriculum Content
- Policy 6:100 – Using Animals in the Educational Program
- Policy 6:145 – Migrant Students
- Policy 6:160 – English Learners
- Policy 6:170 – Title I Program
- Policy 6:235 – Access to Electronic Networks
- Policy 6:255 – Assemblies and Ceremonies
- Policy 6:260 – Complaints About Curriculum, Instructional Materials, and Programs
- Policy 6:310 – High School Credit for Non-District Experiences; Course Substitutions: Re-entering Students
- Policy 6:340 – Student Testing and Assessment Program
- Policy 7:50 – School Admissions and Student Transfers To and From Non-District Schools
- Policy 7:60 – Residence
- Policy 7:70 – Attendance and Truancy
- Policy 7:250 – Student Support Services
- Policy 7:260 – Exemption from Physical Education
- Policy 7:270 – Administering Medicines to Students

- Policy 7:280 – Communicable and Chronic Infectious Disease
- Policy 7:285 – Food Allergy Management Program
- Policy 7:305 – Student Athlete Concussions and Head Injuries
- Policy 7:310 – Restrictions on Publications; Elementary Schools
- Policy 7:315 – Restrictions on Publications: High Schools
- Policy 7:340 – Student Records
- Policy 8:70 – Accommodating Individuals with Disabilities
- Policy 8:90 – Parent, Organizations, and Booster Clubs
- Policy 8:110 – Public Suggestions and Concerns

Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

Motion by Anderson, seconded by Lumbeck the Board approve the Life/Safety Amendment for the West Central Middle School roof work as presented. Roll call: White, aye, Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

WCMS ROOF  
WORK , L/S  
PROJ

Motion by Buss, seconded by White the Board adopt the Resolution Reference the Reclassification of an Administrative Position as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye. Motion carried.

RESOL REF  
RECLASS OF  
ADMIN  
POSITION

REPORTS

Under reports, the Board heard summaries from their written reports from Mrs. Lafary, Mrs. Burns, Mr. Rees, Mrs. Frakes, Mrs. Ayer, and Mr. Kirby.

REPORTS

DISCUSSION ITEMS

The Board reviewed the recommended 2017-2018 student registration fees and the recommended increase to the lunch prices. The Board indicated that they would like to see the revenue and expense numbers for the classes that charge fees.

STUDENT FEES

The Board heard a report from the most recent Building and Grounds Committee meeting and discussed a variety of projects to be completed Summer 2017 and in the future.

BLDG &  
GROUNDS

Superintendent Markey presented the Board with some potential options to meet the needs of the West Central Middle School staff and students with the elimination of the West Central Middle School Assistant Principal position.

MS  
SOLUTIONS

Superintendent Markey presented the Board with some potential bussing solutions due to the difficulties of securing substitute bus drivers.

SUB BUS  
DRIVER

The Board had a discussion about potentially reworking the football field.

Fb FIELD

The Board directed Superintendent Markey to explore other options regarding the health insurance that the district offers.

HEALTH INS

The Board reviewed quotes for the installation of security cameras in each of our facilities. If approved, these cameras would be installed in the summer of 2017.

SECURITY  
CAMERAS

Superintendent Markey discussed with the Board the desire to work with Dr. Donna McCaw to conduct a meeting with our stakeholders in each of our communities in order to seek input to create a Vision for the West Central School District. With this input, the Board, administrative team, and staff would then be able to review, modify, and set new goals for the District.

DIST VISION  
WORK

### FUTURE AGENDA ITEMS

There were no future agenda items identified by the Board.

FUTURE  
AGENDA  
ITEMS

### PERSONNEL

Motion by Buss seconded by White, the Board approve the employment of Matthew Steward as the District Music Instrumental Teacher pending completion of all pre-employment requirements and evidence of licensure as presented. Roll call: Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye. Motion carried.

M. STEWARD  
-EMPLOY  
INSTRUMENTAL  
TEACHER

Motion by Anderson, seconded by Lenahan, the Board approve the employment of Bonita Worthington as a West Central Elementary School Teacher pending completion of all pre-employment requirements and evidence of licensure as presented. Roll call: White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye. Motion carried.

B. WORTHINGTON  
-EMPLOY ELEM  
TRACHER

Motion by Anderson, seconded by Arnold, the Board approve the employment of Tom Williams as a West Central High School Assistant Football Coach pending completion of all coaching requirements as presented. Roll call: Anderson, aye; Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye. Motion carried.

T. WILLIAMS  
-EMPLOY  
WCHS ASSIST  
Fb COACH

Motion by Arnold, seconded by Anderson, the Board approve the employment of Allie Rothzen as West Central High School Cheerleading Coach, pending completion of all coaching requirements as presented. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

A. ROTHZEN  
-EMPLOY  
WCHS CHEER  
COACH

Motion by Arnold, seconded by Anderson, the Board accept the resignation of Jason Kilburn as the West Central High School Girls' Basketball Coach and West Central Middle School 8<sup>th</sup> Grade Girls' Basketball Coach as presented. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye. Motion carried.

J. KILBURN  
-RESIGN WCHS  
& 8<sup>TH</sup> GRADE  
GBb COACH

Motion by Lumbeck, seconded by Arnold, the Board accept the resignation of Josh Harkness as a West Central High School Assistant Football Coach as presented. Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye. Motion carried.

J. HARKNESS  
-RESIGN WCHS  
ASSIST Fb  
COACH

Motion by Anderson, seconded by White, the Board approve \$75.00 per day for a substitute bus driver for a regular bus route effective May 1, 2017 as presented. Roll call: Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye; Buss, aye. Motion carried.

BUS DRIVER  
SUB PAY

CLOSED SESSION

Motion by Anderson, seconded by Lenahan to adjourn to closed meeting to discuss personnel (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2 (2)(1)) at 8:27 pm. Roll call: Arnold, aye; Brent, aye; Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye. Motion carried.

CLOSED  
SESSION

The Board took a short break and reconvened in the Unit Office Conference room at 8:37 pm. Roll call: Brent, aye; Buss, aye; Lenahan, aye; Lumbeck aye; White, aye; Anderson, aye; Arnold, aye.

Motion by Anderson, seconded by White to return to open meeting at 9:45 pm. Roll call: Buss, aye; Lenahan, aye; Lumbeck, aye; White, aye; Anderson, aye; Arnold, aye; Brent, aye.

FUTURE MEETING DATE

The Board was reminded that the next meeting is the Board Reorganization meeting on May 2, 2017, and that the next regular scheduled meeting is May 17, 2017. Each meeting is scheduled to begin at 6:00 pm.

FUTURE MTG

ADJOURNMENT

Motion by Anderson, seconded by Lenahan to adjourn at 9:45 pm. The vote was unanimous. Motion carried.

ADJOURN

THESE MINUTES ARE APPROVED AS WRITTEN THIS 22<sup>nd</sup> DAY OF MAY 2017.

\_\_\_\_\_  
Paul Anderson, Board President

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Malinda Clark, Board Secretary