

TO: All Staff  
FROM: Paula Markey  
RE: September 23, 2020, Budget Hearing and Regular Board Meeting Summary  
DATE: Friday, September 25, 2020

At the Wednesday, September 23, 2020, Budget Hearing and Regular Board meeting of the West Central C.U.S.D. #235 Board of Education, the following items took place:

1. The meeting was called to order at 5:30 p.m. in the WCES cafeteria by Board President Jodi Arnold. All Board members with the exception of Mike Lenahan were present at roll call. Board Member Lenahan joined the meeting at 6:15 p.m. via Zoom. Also present were Superintendent Markey, WCHS Principal Jason Kirby, WCMS Principal Joe Peters, WCES Assistant Principal Andrea Freiden, Technology Director Melinda Frakes, IT Wade Alexander, School Psychologist and Special Education Director Shaila Ayer, and Music Teachers Matt Stewart and Danna Cory. WCHS Assistant Principal Shane Tucker and WCEL Principal Kathy Lafary were present via Zoom. The following new teachers were present to be introduced to the Board: Sarah Alexander, Dylan Brooks, Heather Davis, Ray Gautschy, Allison Harden, and Mike Lewis.
2. The Board conducted a Public Hearing on the FY21 District budget. There were no comments offered by any member of the public on the FY21 District budget.
3. The Board recessed their meeting at 5:31 p.m. The Board was introduced to all new certified staff by building principals. These staff members included Sarah Alexander, Dylan Brooks, Heather Davis, Ray Gautschy, Allison Harden, and Mike Lewis.
4. The Board reconvened their meeting at 6:00 p.m.
5. President Arnold led the audience in the Pledge of Allegiance.
6. Under Good News Items the following items were highlighted:
  - Families are becoming more familiar with the online check-in process on Skyward along with filling out the paper forms for the bus.
  - Due to USDA waivers, we are now able to provide free meals to all students in the district.
  - Mrs. Miranda Gullberg was granted a 2nd Award for Continuing Education (ACE) in May, 2020. Speech-Language Pathologists and Audiologists may meet the requirements of the ACE by earning seven ASHA Continuing Education Units (CEUs) which is equivalent to 70 contact hours in a 36-month period. Mrs. Miranda Gullberg joins a select group of individuals who have made a concerted, personal effort to continue professional learning beyond an academic degree. Congratulations, Miranda!
  - Board Member Brendan Schaley has been recognized by the Illinois Association of School Boards as a Level 1 Master Board Member.
  - Thank you to the Belted Cow for donating items for the staff appreciation cart at the elementary.

7. The Board approved the meeting agenda with no additions or deletions.
8. There were no comments from the public.
9. The Board approved the Consent Agenda. Items approved under the Consent Agenda included the following:
  - The minutes of the August 19, 2020, Regular Meeting and Closed Session.
  - The August 2020 bills, building Activity Account Reports, and the August 2020 Treasurer's Report.
10. The Board reviewed the Sixth Day Enrollment Report. The Sixth Day enrollment for the District Pre-K through 12<sup>th</sup> grade is 760. This is an overall decline from FY20 of 4 students.
11. The Board reviewed and heard reports from the building principals as well as a Technology Report from Mrs. Frakes, a Special Education Report from Mrs. Ayer, and a report from Shane Tucker, our Athletic Director.
12. The Board reviewed the 2019-2020 Administrator and Teacher Salary and Benefit Report. The report will be posted to the District website.
13. The Board approved the continuation of the elementary After School Assistance Program to 4<sup>th</sup> and 5<sup>th</sup> grade students as presented.
14. The Board approved the payment of a \$1,000 stipend to School Improvement Plan (SIP) team members at all three buildings and to Response to Intervention (RtI) team members at the elementary as presented.
15. The Board reviewed information pertaining to the District FY21 budget. The Board was informed that the budget is a deficit budget. The Board approved the District budget for FY21. Estimated revenue for FY21 is \$10,643,999. Estimated expenditures are \$11,626,068.
16. The Board approved an agreement to use Tombstone Bowl of Monmouth, IL as the Bowling Facility for WCHS Bowling Team as presented.
17. The Board approved the following Board Policies on 2<sup>nd</sup> reading as presented:

**Policy 2:125** – Board Member Compensation; Expenses; **Policy 2:125-E1 Exhibit** – Board Member Expense Reimbursement Form; **Policy 2:125-E2 Exhibit** – Board Member Estimated Expense Approval Form; **Policy 2:160** – Board Attorney; **Policy 2:160-E Exhibit** – Checklist for Selecting a Board Attorney; **Policy 2:220** – School Board Meeting Procedure; **Policy 2:220-E2 Exhibit** – Motion to Adjourn to Closed Meeting; **Policy 2:220-E6 Exhibit** – Log of Closed Meeting Minutes; **Policy 2:220-E9 Exhibit** – Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration; **Policy 2:70-E Exhibit** – Checklist for Filling Board Vacancies by Appointment; **Policy 4:180** – Pandemic Preparedness; **Policy 4:50** -

Payment Procedures; **Policy 5:60** – Expenses; **Policy 5:60-E1 Exhibit** – Employee Expense Reimbursement Form; **Policy 5:60-E2 Exhibit** – Employee Estimated Expense Approval Form; **Policy 5:150** – Personnel Records; **Policy 5:20-E Exhibit** Resolution to Prohibit Sexual Harassment; **Policy 5:280** – Duties and Qualifications; **Policy 6:135** – Accelerated Placement Program; **Policy 6:280** – Grading, Promotion, and Retention; **Policy 7:40** – Nonpublic School Students, Including Parochial and Home-Schooled Students; **Policy 7:130** – Student Rights and Responsibilities; **Policy 7:190** – Student Behavior; **Policy 7:325** – Student Fundraising Activities; **Policy 7:340** – Student Records; **Policy 7:345** – Use of Educational Technologies; Student Data Privacy and Security; **Policy 7:70** – Attendance and Truancy; **Policy 7:90** – Release During School Hours; **Policy 8:10** – Connection with the Community; **Policy 8:110** – Public Suggestions and Concerns; **Policy 8:30** – Visitors to and Conduct on School Property; **Policy 8:80** – Gifts to the District

18. The Board set a Public Hearing date for September 21, 2020, for the purpose of adopting a resolution in order to utilize e-Learning days as emergency days due to inclement weather.
19. The Board approved the West Central Elementary School Schoolwide Title I Plan as presented.
20. The Board approved the West Central Middle School Schoolwide Title I Plan as presented.
21. The Board approved the West Central C.U.S.D. #235 District Consolidated Plan as presented.
22. The Board approved an Addendum to the West Central C.U.S.D. #235 Certified Staff Evaluation Plan with Student Growth Component as presented.
23. The Board approved an Intergovernmental Agreement and Resolution with Delabar CTE System as presented.
24. The Board approved and directed Nancy Clark to establish a RevTrak account at Midwest Bank of Oquawka for the purpose of collecting registration and fee payments with Deb Cole and Shelly Nelson as signatory names on the account.
25. The Board approved moving from four days of in-person instruction to five days of in-person instruction with a 12:15 p.m. dismissal and the option to remote learn beginning Monday, October 19, 2020.
26. The Board did not hold a Closed Session.
27. The Board took the following action in regards to personnel:
  - approved a maternity leave for Carly Giese as presented,
  - accepted the resignation of Rebecca Cook as a part-time District Cook as presented and with thanks for her service to the District,
  - accepted the resignation of Keith Blair as the WCHS Business/Social Studies Teacher as presented and with thanks for his service to the District,

- employed Wade Alexander as a non-contractual, full-time, 12-month Information Technology employee effective July 1, 2020 as presented,
- employed Raymond Gautschy as a WCHS Business/Social Studies teacher per the WCATS contract and pending completion of all pre-employment requirements,
- employed Melinda Frakes as a non-contractual, part-time Technology Coordinator effective September 15, 2020,
- accepted the resignation of Keith Blair as the 6<sup>th</sup> Grade Girls' Basketball Co-Coach as presented and with thanks for his service to the District,
- accepted the resignation of Keith Blair as the 7<sup>th</sup> Grade Girls' Basketball Coach as presented and with thanks for his service to the District,
- accepted the resignation of Keith Blair as the 7<sup>th</sup> Grade Boys' Basketball Coach as presented and with thanks for his service to the District,
- accepted the resignation of Keith Blair as a WCHS Junior Class Sponsor as presented and with thanks for his service to the District,
- employed Jackie Biggs as a WCHS Freshman Class Sponsor as presented per the WCATS contract,
- employed Danna Cory as a WCHS Freshman Class Sponsor as presented per the WCATS contract,
- employed Adam Boyle as a WCHS Junior Class Sponsor as presented per the WCATS contract,
- employed Tiffany Ouelette as a WCHS Student Council Sponsor as presented per the WCATS contract,
- employed Stacie Anderson, Allison Harden, Laura Lewis, Nikki Mills, Julie Ricketts, and Jalyne Young as WCES After School Homework Assistance tutors as presented,
- employed Chris Ervin, Laura Lewis, and Kristi Lumbeck as WCES RtI Team members as presented,
- employed Charlotte Ackermann, Chris Ervin, Emily Klossing, Laura Lewis, Kristi Lumbeck, Julie Ricketts, and Jessica Winters as WCES SIP Team members as presented,
- employed Nancy Chandler, Natalie Ensminger, Byron Helt, Jeremy Hennings, Lisa Lox, and Teresa Stevenson as WCMS SIP Team members as presented, and
- employed Adam Boyle, Robert Fleming, Karen Gall, Joseph Hess-Haughey, Tiffany Outlette, and Tom Williams as WCHS SIP Team members as presented.

28. The Board was reminded that the next regularly scheduled meeting will be Wednesday, October 21, 2020 at 6:00 p.m. in the West Central Elementary cafeteria.
29. There being no other business to come before the Board, the Board adjourned their meeting at 7:23 p.m.